



DEPARTMENT OF THE NAVY

NAVAL MEDICAL EDUCATION AND TRAINING COMMAND
8901 WISCONSIN AVENUE
BETHESDA, MARYLAND 20889-5611

NAVMEDEDTRACOMNOTE 1524
OH 15 JUN 2006

NAVMEDEDTRACOM NOTICE 1524

From: Commander, Naval Medical Education and Training Command
To: Class of 2007 Navy Medical School Graduates of the
Uniformed Services University of the Health Sciences
(USUHS) and the Armed Forces Health Professions
Scholarship Program (AFHPSP)

Subj: INSTRUCTIONS FOR APPLICATION FOR INTERNSHIP-FIRST YEAR OF
GRADUATE MEDICAL EDUCATION (GME-1)

Ref: (a) NAVCRUIT Form 1110/147, Armed Forces Health
Professions Scholarship Program Service Agreement
(b) School of Medicine, Uniformed Services University of
Health Sciences Service Agreement

Encl: (1) PROJECTED U.S. NAVY GME-1 PROGRAMS FOR ACADEMIC YEAR
2007-2008
(2) Letter Acknowledging Receipt

1. Purpose. To announce application procedures for Navy sponsorship of the first year of Graduate Medical Education (GME-1) for Academic Year (AY) 2007-2008 and to provide the Internet address of the Navy Web-based GME-1 application.

2. Background. References (a) and (b) require Navy-sponsored Health Professions Scholarship Program (HPSP) and USUHS students to apply to the Navy for their first year of GME.

3. Selection Process

a. At the 2006 Joint Service Graduate Medical Education Selection Board (JSGMESB), the Navy Intern Selection Committee will review files of approximately 50 Navy USUHS students and 260 Navy AFHPSP students applying for GME-1. There are 258 Navy inservice GME-1 positions. With few exceptions, all Navy-sponsored USUHS graduates will be placed in a Navy inservice GME-1 program; the remaining Navy inservice GME-1 positions will be filled by Navy-sponsored AFHPSP graduates. Selection options at the JSGMESB will be as follows:

(1) Selection for a Navy full-time inservice GME-1 position. Individuals selected for this option will be ordered

to active duty for 1 year to participate in training at a Naval medical GME training facility. Those who desire to continue directly into residency must apply to the 2007 Joint Services Graduate Medical Education Selection Board (JSGMESB). Applications for the 2007 JSGMESB will be available in July 2007.

(2) Deferment of active duty for 1 year for completion of a GME-1 position in a civilian institution. Individuals selected for this option normally will enter active duty as a General Medical Officer (GMO) upon completion of their civilian GME-1 year. Those who desire to continue residency training in a deferred status or desire to enter a Navy residency may apply to the 2007 JSGMESB.

(3) Deferment of active duty for completion of a full residency at a civilian institution. Individuals selected for this option will be ordered to active duty as a specialist upon completion of civilian residency training. USUHS graduates are eligible for this training pathway. The number of USUHS graduates selected for deferred training is projected to be very small. Selectees will be released from active duty to train in a deferred status and then return to active duty.

b. Selections for AY 2007 GME-1 will be made at the 2006 JSGMESB to be held 27 November through 01 December 2006.

4. Program Availability

a. Enclosure (1) lists the available Navy GME-1 programs. The Navy medical centers at Bethesda (MD), Portsmouth (VA), and San Diego (CA) offer nine internship programs: Internal Medicine, Neurosurgery (only at Bethesda), Obstetrics/Gynecology, Orthopedics, Otolaryngology, Pediatrics, Psychiatry, Surgery and Transitional. The Navy hospitals at Bremerton (WA), Camp Lejeune (NC), Camp Pendleton (CA), Jacksonville (FL), and Pensacola (FL) offer internship programs in Family Medicine.

b. Selection for Navy internship positions in integrated programs (Obstetrics/Gynecology, Otolaryngology, Neurosurgery, Pediatrics and Psychiatry) of the National Capital Consortium (including National Naval Medical Center, Bethesda, MD) will be included in the Navy selection process.

c. Applicants not selected for military GME-1 or a full deferment will be selected for a 1-year deferment of active duty to complete a civilian GME-1 program.

d. One-year deferments will be approved only for Preliminary Medicine, Preliminary Surgery, Family Medicine, Obstetrics/

Gynecology, Transitional, and Osteopathic General Practice and flexible programs. Categorical Psychiatry and Pathology internships will not be approved.

5. Action

a. Return Enclosed Receipt. To activate your application file, complete enclosure (2), Letter Acknowledging Receipt, and fax it back to me at (301) 295-6113 no later than 30 June 2006.

b. Log On to Web Site. The Web site for the Navy electronic GME-1 application will be activated on 01 July 2006. The Web site, <http://www-nshs.med.navy.mil/gme1/default.asp>, requires Netscape Navigator 3.0.2/Internet Explorer 4.0 or higher. You must log on to the Web site and complete the application no later than 15 July 2006. Fill in and submit all requested data including your GME-1 preference list (you will be able to change it online as you desire). We realize that you may not yet have decided on your final preference list but by filling in your preference list as you think you may want it, we will be able to better advise you during the application process. You will be able to log on and make changes to your application, including the preference list, until 06 November 2006. After that date the Web site will be deactivated and we will begin final processing of the applications.

c. Provide E-Mail Address. The Navy GME-1 electronic application will require that you provide your e-mail address so that we can send group e-mails to all applicants during the application process time period (July-December 2006). Only by entering your e-mail address and submitting your Navy GME-1 application can you assure that you will receive important e-mail messages.

d. Provide Supporting Documents. You must arrange for this command (Code 0H4) to receive your medical school transcript of grades, your medical school dean's letter, copies of your U.S. Medical Licensing Examination (USMLE) or Comprehensive Osteopathic Medical Licensing Examination (COMLEX) Step/Level 1 and 2 test scores, and letters of recommendation. Read carefully paragraph 5.f. below regarding Electronic Residency Application Service (ERAS) submission of supporting documents.

e. Participate in the Civilian Match. There are approximately 200 Navy internships available to approximately 260 Navy-sponsored AFHPSP Year-2007 graduates (258 Navy internships minus approximately 50 given to USUHS students and 8 given to returning GMOs). As stated in paragraph 4.c. above, students not selected for military GME-1 or a full deferment will be assigned a 1-year deferment. Therefore, all Navy-sponsored AFHPSP 2007 graduates must participate in registration for the National Resident Matching Program or the American Association of Colleges of Osteopathic Medicine Application Service. All Navy students will be reimbursed up to \$100.00 for ERAS/NRMP/AOA filing expenses. HPSP students' claims for reimbursement should be filed with Naval Medical Education and Training Command (NMETC) Code 0H1 (HPSP) per instructions at the HPSP web site, <http://www.nomi.med.navy.mil/pages/nmetc/ReimbursementsSection.htm>. USUHS students will be reimbursed by their school.

f. Use ERAS to Submit Supporting Documents. The Association of American Medical Colleges has made the use of ERAS available to all Navy applicants. The Navy will participate in the use of ERAS to obtain your supporting documents (see paragraph 5.d. above). In addition to submitting your ERAS application to civilian preliminary internships (see paragraph 5.e. above), you must also submit it to the first Navy GME-1 program that you list on your Navy GME-1 application (see paragraph 5.g. below). The ERAS system is set up so that any application sent to a Navy training site will also be sent to NMETC (Code 0H4), the location of your official Navy application file. That enables Code 0H4 to print your supporting documents for inclusion in your official application file. D.O. students who do not use ERAS must submit supporting documents by mail to:

Naval Medical Education and Training Command
Code 0H4
Bldg. 1, Tower 15, Room 15124
8901 Wisconsin Avenue
Bethesda MD 20889-5611

The deadline for receipt by this office (by ERAS or by mail) of supporting documents is 06 November 2006. (We realize that some medical schools do not release dean's letters until 01 November.)

g. Complete Both Navy Electronic Application and ERAS Application. Since the ERAS application will not contain your internship preference list and other Navy personnel data, you are also required to complete the Navy GME-1 electronic application at <http://www-nshs.med.navy.mil/gmel/default.asp>. That application, along with your supporting documents on ERAS, will be printed after 06 November and placed in your official Navy application file. The application files will be formally

reviewed 14-16 November and sent to the Intern Selection committee on 30 November 2006.

6. Application Guidance

a. When completing the Navy Web site application:

(1) Provide a permanent mailing address valid for you to receive official Navy documents from the date of your application until your graduation from medical school.

(2) Provide a home telephone number, a cellular telephone number and/or a pager number at which you can be reached. It is imperative that you are readily available during the months of October-December 2006.

(3) Personal statements on the Navy GME-1 application are optional (and distinct from the ERAS personal statement) and are best used to briefly explain any special circumstances affecting future assignment or to explain particular specialty and site choices that an applicant has listed.

b. When listing your choices for GME-1 training:

(1) List your first choice of training program, whether a Navy internship, a full deferment, or a 1-year deferment. (See paragraphs 3.a.(1)-(3)).

(2) List your second, third, etc. choices in descending order. There is no required minimum number of choices, but listing only one or two choices reduces your chances of getting selected for a Navy program.

(3) Changes to your preference list may be made on the Navy GME-1 Web site until 06 November. On 06 November 2006, the Web site will be disabled.

c. Schedule interviews with the directors of the Navy GME-1 programs for which you are applying. It is strongly recommended that you arrange telephone interviews with the directors of the respective programs you cannot visit. Navy funds are not available to cover interview expenses.

7. Checklist

a. Complete enclosure (2) and return to NMETC Code 0H4 via fax at (301) 295-6113. Deadline: 30 June 2006.

b. Submit your Navy GME-1 application so that you will be registered with the Navy GME-1 application office. Deadline: 15 July 2006.

c. Register for National Resident Matching Program or American Osteopathic Association Intern Registration Program. Submit your ERAS application and supporting documents to your dean's office so that those documents can be downloaded by the Navy GME-1 application office no later than 06 November 2006.

d. Ensure NMETC Code 0H4 receives your supporting documents (dean's letter, transcript, board scores, letters of recommendation) whether by mail or submission by ERAS. Deadline for receipt by GME-1 application office: 06 November 2006.

e. Finalize your Navy GME-1 application at the Web site by making any desired changes. Deadline: 06 November 2006

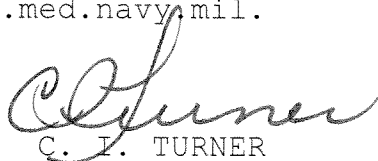
f. Notify NMETC Code 0H4 of any change in mailing address/telephone number.

g. Be available and be reachable. You do not need to contact us to ask if your application file is complete; we will contact you in mid-November if your file is incomplete.

8. Failure to Submit or Complete Application. All Navy-sponsored USUHS and AFHPSP graduates will be assigned to training by the 2006 JSGMESB regardless of the completeness of their application file. Failure to submit or complete your application will result in your needs and desires not being fully considered by the JSGMESB.

9. Selection Notification. After the final report of the JSGMESB is approved by the Navy Surgeon General and the results will be available via the NMETC Medical Corps Professional Programs Web site, <http://www-nshs.med.navy.mil/gme/mcpp.htm>. You also will be officially notified of the board results by letter from this office.

10. Point of Contact. Questions regarding the application process should be directed to Mr. Joe Pelot, (NMETC Code 0H4) at (301) 319-4517 or e-mail: jhpelot@nmetc.med.navy.mil.



C. I. TURNER

PROJECTED U.S. NAVY GME-1 POSITIONS FOR ACADEMIC YEAR 2007-2008

AVAILABLE TO GRADUATING NAVY-SPONSORED USUHS AND AFHPSP MEDICAL
AND OSTEOPATHIC MEDICINE STUDENTS

SPECIALTY	FM	GEN SURG	MED	NEURO SURG	OB/GYN	ORTH	OTO	PEDS	PSY	TRAN	Total
TRAINING SITE											
Naval Hospital Bremerton	6										6
Naval Hospital Camp Lejeune	6										6
Naval Hospital Camp Pendleton	12										12
Naval Hospital Jacksonville	12										12
Naval Hospital Pensacola	7										7
National Naval Medical Center		10	19	1	3	3	2	2	3	12	55
Naval Medical Center Portsmouth		12	19		5	3	2	6	4	25	76
Naval Medical Center San Diego		15	20		5	5	2	6	4	27	84
Total	43	37	58	1	13	11	6	14	11	64	258

The number of positions at each program may vary slightly from year to year.

15 JUN 2006

15 JUN 2006

Date: _____, 2006

ACKNOWLEDGMENT OF RECEIPT

 (First Name) (MI) (Last Name) SSN: _____

 (Mailing Address) (No.) (Street)

 (City) (State) (Zip+4)

Telephone Number: _____

E-Mail Address: _____

Medical School: _____

1. I acknowledge receipt of Naval Medical Education & Training Command Notice 1524, "Instructions for Application for Internship-First Year of Graduate Medical Education (GME-1)."

2. I understand that I am to file my Navy GME-1 application electronically by logging on to the Web site (<http://www-nshs.med.navy.mil/gmel/default.asp>), filling in the electronic application and submitting it by 15 July; that the deadline for making changes to my application, including my internship preference list, on the Website is 06 November 2006. I understand that I am to provide all supporting documents (dean's letter, transcript, board scores and letters of recommendation) to NMETC Code OH4 via ERAS submission or by mail to:

Naval Medical Education and Training Command
 Code OH4
 Bldg 1, Tower 15, Room 15124
 8901 Wisconsin Avenue
 Bethesda MD 20889-5611

3. I have done/will do the following Navy clerkships during 2006/7:

<u>Dates</u>	<u>Department</u>	<u>Navy Site</u>
_____	_____	_____
_____	_____	_____

4. Name, phone number and relationship of person (spouse, parent, friend) who can always locate me: _____

 (Signature)